

CHARTER,

14

CONSTITUTION,

BY-LAWS, &c.,

OF THE

PHILADELPHIA LYING-IN CHARITY

AND

NURSE SCHOOL.

PHILADELPHIA :

ALLEN, LANE & SCOTT'S PRINTING HOUSE,

No. 233 South Fifth Street.

1876.

CHARTER.

AN ACT

To incorporate the Philadelphia Lying-in Charity for attending indigent Females at their own houses.

WHEREAS, It is represented to the legislature that a number of persons have formed a society in Philadelphia for rendering gratuitous attention and services to indigent females, by the name of "The Philadelphia Lying-in Charity for attending indigent Females at their own houses," devoted entirely to charitable purposes, and in order that the purposes thereof may be carried into better effect; therefore,

SECTION I. *Be it enacted by the Senate and House of Representatives of the Commonwealth of Pennsylvania, in General Assembly met, and it is hereby enacted by the authority of same,* That all such persons as now are members of said Society, according to its rules heretofore adopted, or that hereafter may become members of the same, agreeably to its rules and regulations, be and they are hereby incorporated into a society, by the name of "The Philadelphia Lying-in Charity for attending indigent Females at their own houses," and by that name shall have perpetual succession; with power to have a common seal, and change the same at pleasure; to make contracts relative to the said Institution; to sue and be sued, and by that name and style to be capable, in law, of purchasing, taking, holding, and conveying any estate, real or personal, for the use of said corporation: *Provided,* That the annual income of such estate shall not exceed in value five thousand dollars, nor to be applied to any other purposes than those for which this corporation is formed.

SEC. 2. *And be it further enacted by the authority aforesaid,* That the Society may establish By-Laws and orders for its government and regulation and for the preservation and application of the funds thereof: *Provided,* The same be not repugnant to the Constitution and laws of the United States or of this Commonwealth.

SEC. 3. *And be it further enacted by the authority aforesaid,* That the Society shall consist of such members as shall, in all its respects, comply with the provisions of its Constitution and By-Laws, and that members only shall have the right of voting, of holding offices, and of transacting business.

SEC. 4. *And be it further enacted by the authority aforesaid,* That the officers of the Society shall be a President, two Vice-Presidents, a Chairman, a Secretary, a Treasurer, and eighteen Managers, whose respective duties may be assigned by the Constitution and By-Laws of the said Society, and they shall be elected on the second Monday in November of each year; and if any office should become vacant, it may be supplied by a special election until the annual election then ensuing; and until the next annual election for officers, in the month of November, one thousand eight hundred and thirty-two, the present officers are hereby vested with power to perform the duties prescribed by the existing rules of the Society, unless there be intermediate vacancies, and then the officer or officers to be elected shall have the full power of his or their predecessors.

SEC. 5. *And be it further enacted by the authority aforesaid,* That if the annual election for officers should not be held at the stated day, the said corporation shall not be thereby dissolved, but the officers shall continue in office until a new election.

Approved May 7th, 1832.—P. L., 1831-32, page 549.

A SUPPLEMENT

To an act entitled "An act to incorporate the Philadelphia Lying-in Charity for attending indigent Females at their own houses," passed the seventh day of May, Anno Domini one thousand eight hundred and thirty-two.

SECTION 1. *Be it enacted by the Senate and House of Representatives of the Commonwealth of Pennsylvania, in General Assembly met, and it is hereby enacted by the authority of the same,* That the objects of the Philadelphia Lying-in Charity for attending indigent Females at their own houses now are and are hereby declared to be the providing for the furnishing, gratuitously, of competent medical and nursing aid and necessary medicines and sustenance to indigent women in obstetric cases, and in diseases peculiar to their sex; the proper education of students of medicine and nurses in the practical duties of the lying-in chamber, and the maintenance of a "Home" for the residence of the nurses during pupilage, and thereafter, during the intervals between engagements in the duties of their calling.

SEC. 2. That the said Corporation is hereby empowered to adopt such a Constitution and to enact such By-Laws as may, in the judgment of the members thereof, best enable them to carry out the objects aforesaid: *Provided*, That said Constitution and By-Laws be not repugnant to the Constitution and laws of the United States or of this Commonwealth.

SEC. 3. That the office of Chairman in the said Corporation be and the same is hereby abolished.

SEC. 4. That the real and personal estate of the said Corporation be and the same is hereby exempted from taxation.

Approved April 1st, 1863.—P. L., 1863, page 199.

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CONSTITUTION.

ARTICLE I.

Title.

The corporate title of the Society is "The Philadelphia Lying-in Charity for attending indigent Females at their own houses." It may be designated upon its minutes and for ordinary purposes as The Philadelphia Lying-in Charity and Nurse School.

ARTICLE II.

The Members.

SECTION 1. A contribution of five dollars or more shall constitute a membership for the year.

SEC. 2. All persons who shall pay into the treasury the sum of thirty dollars in one contribution shall be life members.

SEC. 3. No person who has not been a qualified member for at least three months previously shall be entitled to vote at any meeting.

ARTICLE III.

The Meetings.

SECTION 1. The meetings of the Contributors shall be held annually, on the second Monday in November, at such time and place as the Board of Managers may designate, suitable notice to be given by advertisement.

SEC. 2. Special meetings may be called at any time, by order of the President or one of the Vice-Presidents, upon the request of three or more members. Seven members shall constitute a quorum at the meetings of the Society, but in the absence of a quorum, those present may adjourn the meeting to another time.

ARTICLE IV.

The Organization.

SECTION 1. The officers shall be a President, two Vice-Presidents, a Secretary, a Treasurer, a Board of Managers, consisting of eighteen members, and a Board of Lady Visitors, all of whom shall hold office for one year, and until the election of their successors.

SEC. 2. No one shall fill any of these positions, except that of Lady Visitor, who is not a qualified member of the institution.

SEC. 3. They shall be elected by ballot on the second Monday in November of each year, and each qualified member shall have one vote, and a majority voting shall determine the election.

ARTICLE V.

Duties of the Officers.

SECTION 1. The President shall preside at the meetings of the Society and of the Board of Managers, or in his absence, one of the Vice-Presidents, and in their absence a chairman shall be appointed from those present.

SEC. 2. The Secretary shall keep regular minutes of the proceedings of the Society and of the Board of Managers, and shall notify the members of the time and place of every meeting.

SEC. 3. The Treasurer shall receive the funds of the Corporation and pay the bills which have been examined and approved, and such other claims as the Board of Managers shall direct. He shall report quarterly, in writing, to the Board of Managers, and he shall give bonds, if required by the said Board, as security for the faithful performance of his duties.

ARTICLE VI.

The Board of Managers.

SECTION 1. The Board of Managers shall hold stated meetings, five members constituting a quorum.

SEC. 2. They shall have the care of the property and general control of the affairs of the Corporation; direct the Treasurer in regard to the collection and investment of the funds, and audit his accounts.

SEC. 3. They shall have the power to appoint and remove all officers and employees not elected by the contributors, and shall fix all salaries, establish by-laws,

and fix rules and regulations for conducting and governing every branch of the Institution, and shall report their proceedings fully, in writing, at the annual meeting of the contributors.

SEC. 4. The chief physicians shall be *ex officio* members of the Board of Managers.

ARTICLE VII.

Board of Lady Visitors.

SECTION 1. The Board of Lady Visitors shall consist of not less than twenty of the lady contributors, and shall hold their stated meeting on the second Friday of each month. Three of their members shall constitute a quorum for transacting business.

SEC. 2. They shall elect the following officers yearly, at their first meeting following the organization of the Board of Managers:—A President or Directress and a Secretary.

ARTICLE VIII.

Alterations and Amendments.

SECTION 1. This Constitution may be altered or amended by a vote of two-thirds of the members present at any regular constituted meeting of the Society, three months' notice having been previously given of such proposed alteration.

SEC. 2. By-laws may be adopted, altered, or amended by the Board of Managers, by a vote of two-thirds of those present, notice having been given at a previous meeting.

Adopted by the Contributors February 21st, 1876.

BY-LAWS.

ARTICLE I.

Board of Managers.

SECTION 1. The Board of Managers shall hold stated meetings on the third Monday of every month in the year.

SEC. 2. Special meetings may be called by the President, upon the written request of two or more members of the Board; but no business can be transacted at any special meeting except that for which the meeting was called, and the notices sent by the Secretary to the members shall specify the business to be acted upon.

SEC. 3. Five members shall constitute a quorum for the transaction of business.

SEC. 4. On the third Monday in November the Board shall elect a Finance Committee, a Visiting Committee of two members of the Board for each month of year, the Medical Staff, the Steward or Matron, and Head Nurse, and shall fix the salaries and wages for the current year, and specify the boundaries of each visiting district, and the amount of money that shall be expended on each outside patient.

SEC. 5. Order of business for the stated meetings of the Board of Managers.

The reading of the minutes of the last meeting, and, if necessary, the correction of the same.

The Report of the Lady Visitors.

Report of the Steward or Matron.

The Physician's Report.

The Treasurer's Report.

Reports of Special Committees.

The Elections.

Unfinished business.

New business.

ARTICLE II.

Officers.

SECTION I. It shall be the duty of the President or one of the Vice-Presidents of the Society to preside at all meetings of the Board of Managers, and appoint all committees not elected by the Board, and the President shall be *ex officio* member of all committees. In the absence of the President and Vice-Presidents a chairman shall be chosen from those present.

SEC. 2. It shall be the duty of the Secretary to preserve a record of the proceedings of the Board; to notify members in writing of the stated, adjourned, and special meetings, and of all elections to be held; to report when vacancies occur by resignation, death, or otherwise; and in conjunction with a special committee, to prepare the annual statement of the operations of the Institution, to be submitted to the Board for approval.

He shall give notice to the contributors by advertisement in one or more daily papers, or otherwise, of the time and place of holding the annual meeting for the election of Managers, and shall furnish said meeting

of contributors with such reports for their information as the Board of Managers may direct.

He shall notify the officers and standing committees of their election or appointment, also, the chairman of every special committee of his appointment, and shall furnish each chairman with the names of his associates, and the proper documents necessary for the performance of the duty imposed on the committee, and he shall also notify each Manager of the special business to be transacted at any special meeting in the written call for such meeting.

ARTICLE III.

Lady Visitors.

SECTION 1. They shall appoint a committee of not less than three of their number, through any one of whom applications for the position of pupil nurse may be presented to their Board, the fitness of the applicant for the position having been ascertained by the member of the committee presenting the name.

SEC. 2. They shall appoint a committee of twelve of their number to visit the Institution, said committee assigning amongst themselves a certain month of the year for each member to be on duty to visit the Institution weekly or daily, as in their judgment may be necessary, and reporting to the Board of Managers, by writing or otherwise, any subject which should have the special attention of that body.

SEC. 3. They shall give attention to the cases applying for obstetric or nursing aid, recommending all who shall in their judgment be suitable recipients of the benefits of this Charity to the physicians on duty, and providing

such as require it with a nurse, either from among the pupil nurses, residing at the Home, or otherwise, and supplying, in cases of extreme poverty, such nourishment as may be required during convalescence, subject to the direction of the Board of Managers.

SEC. 4. They shall audit and pay all bills for nursing, service, medicine, and nourishment supplied to the patients of this Charity, and they shall nominate to the contributors the members of their own Board; to the Board of Managers, skilled physicians for the medical staff and lecturers, and suitable persons to fill the offices of steward and stewardess, or matron and head nurse. Should the Board of Lady Visitors fail to nominate these officers, the Board of Managers shall elect by their own nomination.

SEC. 5. They shall, with the advice of the chief physicians or head nurse, employ, admit, and discharge all under and pupil nurses, and shall see to it that the rules and regulations made by the Board of Managers are put in force and carried out in their branch of the Institution, and appoint one or more Lady Visitors for each visiting district.

SEC. 6. They shall keep a record of their proceedings at each meeting, which shall at all times be open to the inspection of the Board of Managers, and report monthly to that Board a summary of such proceedings, together with the expenses for the month, and the amount of money that should be placed by the Board of Managers at their disposal for the following month.

SEC. 7. The President or Director^{ness}~~ess~~ shall receive and disburse the moneys voted to the Board of Lady Visitors by the Board of Managers.

SEC. 8. They shall make their own rules for visiting the obstetrical cases of charity and the method of paying the nursing and nourishment bills contracted by the Lady Visitors.

ARTICLE IV.

Finance Committee.

SECTION 1. Shall devise ways and means for obtaining subscriptions, donations, and bequests for the objects of the Institution, and shall attend to the collecting of the same, and report quarterly to the Board of Managers.

ARTICLE V.

Visiting Committee.

SECTION 1. The Visiting Committee shall attend at the Institution once a week for the month of their appointment, and give advice, answer questions, and see that all the objects of the Institution and the rules and regulations of the Board of Managers are fully attended to.

ARTICLE VI.

Steward and Matron.

SECTION 1. The Steward, Stewardess, or Matron shall have superintendence of the internal concerns of the Institution, under the advice and control of the Board of Managers.

SEC. 2. He or she shall purchase the ordinary supplies, provisions, and fuel for the house, and make any extra provision ordered by the medical staff for individual patients; shall have the charge of the appointment and

dismissal of all servants; shall preserve carefully on file all documents, bills, &c., coming in his or her care belonging to the Institution; keep a correct account of the expenses of the house, and report them to the Board of Managers; also furnish to them a statement of all moneys received, and shall at all times give aid in his or her power to all the other officers of the Institution in the performance of their duties.

SEC. 3. The Matron may fill the two offices of Matron and Head Nurse at the same time, and shall observe the rules and regulations made by the chief physicians and the Board of Lady Visitors in regard to the patients of the Institution.

ARTICLE VII.

Medical Staff.

SECTION 1. The medical staff shall consist of two Chief Physicians, and such assistant and consulting physicians as the Board of Managers may authorize.

SEC. 2. The Chief Physicians shall exercise the entire supervision of all the medical departments of the Institution, and they alone, or in conjunction with the Board of Managers, shall hold the assistants, pupils, nurses, and patients accountable for any omission of duty or commission of impropriety.

SEC. 3. The Chief Physicians shall meet and determine for themselves all matters relating to the course of instruction to be carried on under the auspices of the Institution; shall designate certain days in each week for holding clinics for surgical and medical treatment of patients applying, and decide and determine the medical

qualifications and eligibility of all applicants for the position of assistant or pupil physician, nominating the same to the Board of Managers for appointment.

SEC. 4. They shall have the entire professional responsibility and medical care of all patients in charge of the Institution, but may authorize either assistant or pupil physicians to act in their stead.

SEC. 5. They shall make full reports of the operation of the medical department of the Charity to the Board of Managers, at their meeting held in October, and a special report to the Board at the expiration of each term of service.

SEC. 6. When one of the attending staff is through illness or other cause unable to continue his duties at the hospital, he may call upon his colleague or one of the assistant physicians to take his place, and no other physician or surgeon shall be entitled to assume his duties without permission from the Board of Managers.

SEC. 7. The Chief Physicians shall report annually to the Board of Managers.

SEC. 8. The assistant physicians shall be divided into senior and junior assistants.

SEC. 9. The senior assistants shall aid the Chief Physicians, and at their request substitute them temporarily in the management of the obstetrical and surgical cases under the care of the Institution.

SEC. 10. They shall hold themselves in readiness at all times to respond to calls from the junior assistants, or in their absence, from the pupil physicians in the obstetric department, for their services in the management of

complicated cases, and may perform such operations as shall be necessary, not essentially involving danger to the life of the mother or child.

SEC. 11. They shall apprise one or both of the Chief Physicians immediately on the occurrence of any dangerous accident or complication in the case of any patient at any time whilst she is under the care of the Institution; they shall make frequent reports of the progress of all such cases that may have come, at any time, under their notice, arising in the practice of the Charity, which may have been brought to their attention by the Chief physicians, junior assistants, or pupil physicians, and shall see that their history is duly and properly recorded.

SEC. 12. They shall have charge of the treatment of the patients at the clinics for diseases of women, under the supervision of the Chief Physicians.

SEC. 13. The junior assistants shall hold themselves in readiness to substitute the pupil physicians in the obstetric department; attendance upon patients during their absence; to relieve them if the labor be so protracted that they have need of rest, and to aid them in any embarrassment in the management of cases of simple labor. They shall apprise one or more of the senior assistants, or in extreme emergencies, the Chief Physicians, of the probable nature of the case, should they discover anything abnormal about it.

SEC. 14. They shall be present at the lectures and demonstrations to the medical classes and to the nurses, giving such aid as may be needed by the Chief Physicians.

SEC. 15. They shall be present at the clinics above mentioned; they shall aid the senior assistants in the treatment of the patients, and shall keep a record of all the cases of operation and medical treatment, in a book provided for the purpose, which shall be presented at each stated meeting of the Board of Managers for their inspection.

SEC. 16. They shall cause to be suspended over the bed of each patient in the hospital a suitable card, upon which shall be distinctly written the name, age, date of admission, and diagnosis of the disease of the patient.

SEC. 17. They shall have charge of the registration of all patients applying for obstetric aid, and shall see that such cases are properly reported and recorded by the pupil physicians.

SEC. 18. Both senior and junior assistants shall give such aid in the performance of any operation in the treatment of patients in the hospital as may be required by the Chief Physician, and they shall exercise vigilance in maintaining the rules of the hospital in regard to the conduct of the patients, and co-operate with the head nurse in preserving the good order and discipline of the house.

SEC. 19. The Chief Physician or Physicians and the assistant physicians shall have the privilege of giving prescriptions gratuitously for medicines, to be paid for by this Institution, in cases of extreme poverty of the applicants for its benefits, coming under their care, subject, however, to such regulations and restrictions as the Board of Managers may from time to time prescribe upon the subject.

SEC. 20. The Chief and Assistant Physicians shall meet at least once in every three months at the Institution to examine the general condition of the house, the state of the medicines and surgical instruments and appliances, and to consult together concerning the management of the affairs of the Institution coming under their immediate supervision.

ARTICLE VIII.

Pupil Physicians.

SECTION 1. The Chief Physician on duty at the time may allot the obstetric cases coming under the care of the Institution to regular graduates of medicine and such pupil physicians as, after a due course of instruction in the duties of the lying-in chamber in the school of the Institution, may be recommended by them to the Managers, and by their vote admitted to such practice, under the supervision, in all cases where it is requisite, of one of the Chief or Assistant Physicians detailed for the purpose.

SEC. 2. The pupil physicians, being appointed from the medical class, and comprising any or all its members who desire the practical advantages derived from the attendance upon obstetric patients, and receiving their appointment directly from the Board of Managers, on recommendation of the physician in charge, are expected to feel their full accountability to the Managers in the care of their cases, and to observe strictly the rules established for their government; and it is to be understood by the pupil physicians upon connecting

themselves with the Institution, that any habitual or intentional violation of said rules will be followed by a withdrawal of such cases as may have been assigned them for attendance.

SEC. 3. They shall give punctual and regular attendance upon the instruction in the lecture-room, as far as practicable, not neglecting the lectures or the practicing upon the models, except for some good and valid reason.

SEC. 4. They shall accept the cases assigned them as involving the usual responsibilities and duties of regular professional engagements, to be treated with the same regard for their safety and the same deference to their feelings as would be expected from the humane and conscientious physician toward his private patients.

SEC. 5. They shall, whenever practicable, visit their patients at least once before confinement, to inquire into their general condition, and to observe whether the pregnancy is complicated with any morbid tendencies requiring treatment, and to give them such directions as to their conduct and care of themselves as may be suggested by their condition, and when they are specially destitute of the comforts required to promote their safety in their sickness, to call the attention of the principal physician or the matron of the Charity to their cases, without making any arrangements for relief with the patients themselves.

SEC. 6. They shall answer promptly the call of the patient when in labor, making no delay which can be reasonably avoided; and in case such response be impracticable from sickness or attendance upon another

case, they shall at once notify such other pupil physician as may be authorized to reciprocate with him by the principal physician; they shall attend upon their cases alone, but if after investigation (or previously) any anxiety should be felt about the diagnosis or management of the case, they may send for the reciprocant as above mentioned, or for one of the assistant junior physicians, to consult in the case.

SEC. 7. Whenever during the management of the labor, or in the after-treatment, any condition shall present itself involving serious difficulty or danger to the mother or child, or in any way likely to act unfavorably to either, the pupil physicians shall at once notify one of the junior assistants, who will meet them promptly to examine the case; and if neither they nor any of the senior assistants can be found, or if the case be one of extreme urgency, involving immediate danger, the principal physician must be applied to.

SEC. 8. They shall visit the patients, if practicable, within twelve hours after confinement, and daily for five days afterwards, and upon alternate days until the expiration of ten days, if the patient remains in her bed till that time; but if she shall rise and assume her household duties before that time, it may be optional with the pupil physician as to his attendance.

SEC. 9. They shall not, under any circumstances, transfer their patients, even temporarily, to the care of others, without the consent of the principal physician, except as provided in Article VII.; and if for any reason they wish to discontinue their connection with the Institution, or are compelled to absent themselves from

it, they shall return to the Principal Physician a list of all patients still in their care, whether confined or not; and they shall notify him whenever they cease to desire more patients for their care.

SEC. 10. They shall as soon as practicable after the confinement of a patient record upon the registry of the Charity the facts of the case, in which, if there be any uncertainty, they shall call upon the assistant physicians for advice.

SEC. 11. They shall at the close of their connection with the Institution return to the principal physician a statement of their attendance upon the patients, upon the tabular reports furnished for the purpose.

SEC. 12. When medicines are required for the patients, which they are unable to pay for, upon application to one of the assistant physicians such medicines will be furnished gratuitously by the Institution.

SEC. 13. The pupil physicians shall report to the principal any willful disobedience or disrespectful conduct upon the part of the patients or their nurses; and when such report is made they shall be relieved from any further duty to such patients until the matter is investigated and corrected.

SEC. 14. Where any patient calls in the services of an outside physician, unless in an emergency when the attendance of the pupil physician or some one connected with the Charity cannot be procured, the latter shall be relieved from all further services to the patient, and she shall cease to have any claim upon the Charity to the nursing, aid, and nourishment to which she would otherwise be entitled.

SEC. 15. Pupil physicians who have honorably observed these rules, attending upon the course of instruction regularly, managing their cases skillfully and humanely, and rendering the report as prescribed in Article X., may, upon attaining the degree of Doctor of Medicine in a regular* medical school; receive from the Board of Managers of the Charity its diploma, setting forth their connection with the Institution and their proficiency in the obstetric art.

ARTICLE IX.

Nurses.

SECTION 1. There shall be one head nurse, who shall be elected by the Board of Managers on the recommendation of the Board of Lady Visitors and Chief Physicians; her duties shall be to have a general oversight and care of all the resident and pupil nurses, and preserve order amongst them; instruct them in their duties; see that they attend the lectures regularly, and aid them to the extent of her abilities in becoming proficient nurses. She shall see that the hospital wards, patients, and the sleeping apartments are kept cleanly and in good order by those under her, and also that the directions of the physicians as to the hospital, patients, lectures, and clinics are strictly carried out by the pupil or resident nurses, and shall inform the Visiting Committee on duty of any neglect, inefficiency, or unruliness on the part of those under her.

*By this term is understood any college recognized by the American Medical Association, or upon the *ad eundum* list of the University of Pennsylvania or the Jefferson Medical College.

SEC. 2. There shall be accepted at the Institution as many pupil nurses as the wants of the hospital and the accommodations of the building will admit of with profit and comfort.

SEC. 3. An applicant as pupil nurse in the Institution must not be under twenty nor over forty-five years of age; she must be able to read and write intelligibly, and must bring recommendations as to regular habits, general good temper, and conscientious regard to perform her duties to the best of her abilities; she should have a healthy organization, in order to meet the fatigues of her calling. Women desirous of receiving this course of training should apply to the Matron, at the Institution, 126 North Eleventh Street, who shall refer their applications and credentials to the Board of Lady Visitors for action.

SEC. 4. If any of the pupil nurses should reside out from the house, it will be required of them that their homes shall be amongst cleanly, respectable people, and in healthy localities.

SEC. 5. The pupil nurses will be required to perform promptly and willingly all duties and cares assigned them by the physicians and head nurse, and attend the lectures and clinics regularly as they come in course.

SEC. 6. A pupil nurse will be required to be always ready for duty, except when sick or absent by consent of the chief head nurse.

SEC. 7. The term of each pupil's training shall be a complete year, and pupil nurses will only be received on the distinct understanding that they will remain for the required term. They may, however, be allowed to

withdraw upon grounds to be approved by the Lady Visitors. They will be subject to be discharged at any time in case of misconduct, inefficiency, or neglect of duty.

SEC. 8. At the end of the term their training will usually be considered complete ; they shall then receive the sum of dollars, and shall be subject to examination as to their proficiency by the Chief Physicians, a report of which shall be made to the Lady Visitors, who shall refer it to the Board of Managers with a favorable or unfavorable recommendation.

SEC. 9. Those who have been favorably recommended to and accepted by the Board of Managers as having passed satisfactorily through the course of instruction and training shall be entitled to have their names entered in the register of the Institution as its certified nurses, and will be recommended to the public for employment.

SEC. 10. The name of any certified nurse shall be subject to removal from the register, upon report from the Lady Visitors to the Board of Managers, of misconduct on the part of the individual.

SEC. 11. The Register of Nurses shall be annually revised and printed with the report.

ARTICLE X.

Patients.

SECTION 1. The patients received into the hospital wards of the institution shall be selected from the applicants for relief at the clinic for diseases of females, and such other indigent respectables females as may make application for surgical treatment of diseases peculiar to

their sex ; also a suitable number of obstetrical cases to enable the pupil nurses to become proficient monthly nurses.

SEC. 2. No applicant shall be received who is not of a cleanly habit and free from contagious diseases. Incurables shall not be received, and no patient shall remain in the Institution after it is the judgment of the chief physician that the case is not one calculated to further the objects of the establishment of the hospital.

SEC. 3. Applicants may in all cases be required to give security of some responsible person that they will be removed when discharged by the chief physicians on duty.

SEC. 4. The attending surgeon or physician on duty shall examine all applicants for admission into the hospital, and when such persons are found to be proper objects for the treatment of the house, he may admit them, and report on blanks prepared for the purpose, describing the case, and such other information as may be necessary to be communicated to the Board of Managers.

SEC. 5. All patients shall conduct themselves with decorum towards each other and towards all connected with the institution.

SEC. 6. No liquors, provisions, or medicines of any kind shall be furnished to any of the patients by their friends without the approval of the medical officer in charge, and no patient shall be permitted to have any diet prepared in the house other than that allowed by the medical officer.

SEC. 7. No patient will be permitted to leave the hospital without the permission of the medical officer in charge.

SEC. 8. When all the free beds the Institution can support are filled, other portions of the wards may be occupied by paying patients, upon such terms as the Board of Managers shall direct. All pay patients shall be subject to the same rules, regulations, and control as non-paying patients.

SEC. 9. Indigent respectable married women wishing medical aid from the Institution should make application to the chief physician on duty at stated times fixed by the medical staff.

SEC. 10. Those requiring nursing aid and nourishment during their confinement must apply to the Lady Visitor of the district in which they reside. No case shall receive these benefits unless attended by a physician from the Institution.

Adopted by the Board of Managers August 16th, 1875.

APPENDIX.

Order of Business for the Meetings of the Contributors.

1. Reading of the Minutes of the last meeting, and, if necessary, the correction of the same.
2. Reading of the Reports.
3. Unfinished Business.
4. New Business.
5. The Election of Officers.

Order of Business for the Meetings of the Board of Managers.

1. The reading of the Minutes of the last meeting, and, if necessary, the correction of the same.
2. The Report of the Lady Visitors.
3. The Report of the Steward or Matron.
4. The Physicians' Report.
5. The Treasurer's Report.
6. Reports of Special Committees.
7. The Elections.
8. Unfinished Business.
9. New Business.

